

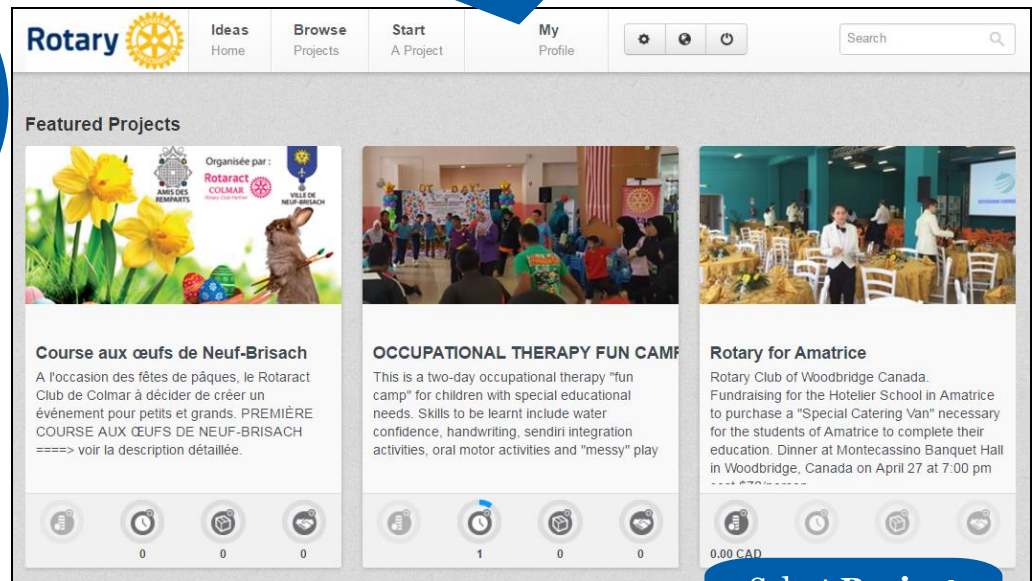
HOW TO ENTER OFFLINE CONTRIBUTIONS ON ROTARY IDEAS

ideas.rotary.org



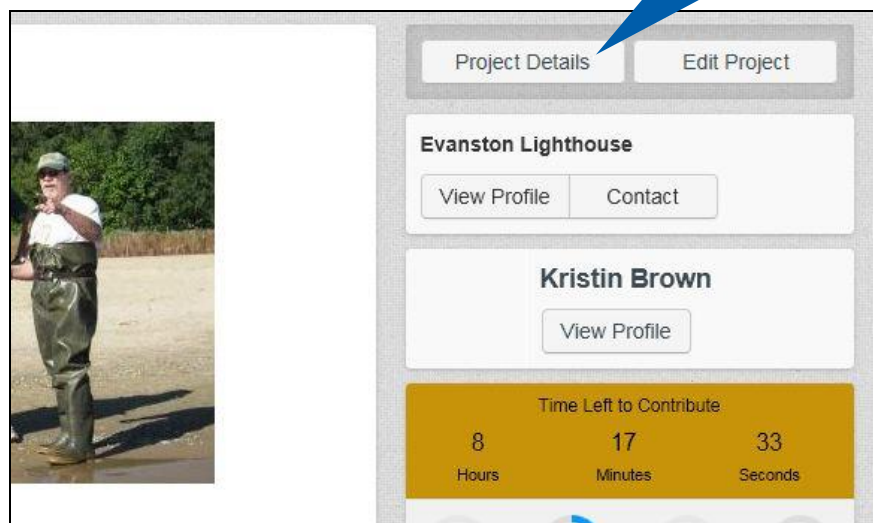
Select **My Profile** and open the Project or Personal Fundraising Page where you want to enter your contribution

1



Select **Project Details**.

2



3

Click on Options button and click on the **Enter Offline Funding Contributions**

Rotary Ideas Home Browse Projects My Club Profile

Review contribution details for your project on the page below.

Options ▾ Preview Project Listing ▾

Enter Offline Funding Contributions
Cancel Project

Test Club Project Online Contributions (PayPal) Materials

30.00 USD contributed, 10,000.00 USD requested

Online Contributions Search Email All Copy List of Emails Export

4

Enter the offline contribution's details

Enter Offline Funding Contributions

Project Accepts: USD

Contribution Amount 0 Currency Converter

Check Number

Contributor's Name

Personal Fundraising Pages

Save

Link the Offline Contribution to a Personal Fundraising Page where necessary

Contact us at social@rotary.org if you need further support!